

Communities First Quarterly Progress Form

Local Authority Area	City & County of Swansea
Partnership Name	Sketty 4

To be completed by the appropriate CF Co-ordinator

NB. IT WILL NOT BE ACCEPTABLE TO DUPLICATE TEXT BETWEEN QUARTERS
EACH SECTION MUST HAVE MEANINGFUL INFORMATION FOR THAT QUARTER

INCOMPLETE OR UNSATISFACTORY FORMS WILL BE RETURNED WHICH COULD RESULT IN DELAYED PAYMENT

<u>OBJECTIVES AND TARGETS</u>	<u>QTR 1 PROGRESS</u>	<u>QTR 2 PROGRESS</u>	<u>QTR 3 PROGRESS</u>	<u>QTR 4 PROGRESS</u>
	To be included with 2 rd quarter finance claim	To be included with 3 rd quarter finance claim	To be included with 4 th quarter finance claim	To be included with 1 st quarter finance claim.
Detail below all objectives and targets as detailed in your 2010/11 Annual Monitoring Report.	Progress towards achievement of annual targets against key objectives for the reporting period 1 March to 31 May.	Progress towards achievement of annual targets against key objectives for the reporting period 1 June to 31 August.	Progress towards achievement of annual targets against key objectives for the reporting period covering 1 September to 30 November.	Progress towards achievement of annual targets against key objectives for the reporting period covering 1 December to 28/29 February.
Key Objective: <u>Insert details of key objective here.</u>				
Enter targets relating to the above objective here.	Progress for reporting period 1 March to 31 May to	Progress for reporting period 1 June to 31	Progress for the reporting period 1 September to 30	Progress for the reporting period 1

	be completed here.	August to be completed here.	November to be completed here.	December to 28/29 February to be completed here.
Key Objective: Identify issues relating to access to facilities and amenities, and develop improved access routes, through community participation.				
Produce 1 Community Access Plan and 2 School Access Plans by July 2011 (three documents).	Progress being made. Consultation and mapping is underway with steady progress. 2 workshops, 1 priority setting meeting, and local awareness raising activities to take place.	This work has been placed on hold pending discussions between CCS Technical Services and the Welsh Government regarding available funds for 'Safe Routes into Communities'. CCS has led on this work to date.		
1 Bid submitted by October 2011 for 'Safe Routes into Communities' Funding with Welsh Assembly Government.	Meetings have taken place to progress the process towards bidding. One workshop took place to carry out mapping of local issues, which highlighted a number of key areas for improvement. Unfortunately last year's bids for Swansea were rejected putting greater risk on the success of the Sketty Park bid. The Partnership is however still	As noted above. If funding is not available to be applied for, or CCS advise not to submit a bid until 20/12/13, because of pending bids, the partnership may still direct documentation work to continue to inform other developments unrelated to the 'Safer Routes' initiative.		

	wishing to continue this area of work.			
Key Objective: Increase the community's involvement in directly addressing local environmental concerns and needs.				
2 Community led area clean ups by October 2011, with 20 community members involved.	1 clean up took place 29 May with 7 volunteers.	The Environment Group will be meeting in September with a number of partner organisations to plan ongoing activities.		
1 local environment information sheet produced and distributed via community clean up event, by August 2011, stated issues and areas identified for development within the community.	Environment group workshop has been planned to develop this information sheet. The date to be confirmed; this target remains on track.	Information on identified priorities was disseminated via the local Communities First newsletter. Subsequent meetings are set to take place to address the issues prioritised.		
Key Objective: Ensure access to relevant information regarding local community safety issues is made available.				
Community Safety section with newsletter produced by August 2011, with information leaflet distributed within the community, via CEV vehicle and community safety team by June 2011.	Meetings are to be scheduled with Community Safety Partnership and CRU to plan out the specifics of this work.	Newsletter contained Community Safety section. Further information will be distributed via the CEV vehicle in October 2011. Planning meetings have taken place and support		

		from partners within the local authority has been positive.		
Key Objective: Adapt local provision of community safety services to meet locally identified needs.				
Community Safety Survey carried out by May 2011, with at least 115 community members (5% of community).	This work will take place later in the year, pending Community Safety Team's own schedule and availability.	This work has been scheduled according to complexity of partner organisation availability and to fit within school opening times. Currently the scheduled times for this survey are within October 2011.		
1 Action plan produced to outline specific project/initiative work in response to needs identified in survey	See above	Action Plan has been drafted following initial meeting, relating to the initiative's execution. An Action Plan for the work done in response to the survey will be drafted once the survey has taken place.		
Community Safety Survey carried out by August	See above	This will follow the above steps.		

<p>2011, with at least 115 community members (5% of community), to establish benefits of initiative.</p>				
<p>Key Objective: Create positive links with local media, promoting Sketty Park's good news and achievements.</p>				
<p>2 Sketty Park update articles provided to local newspaper for publication, by March 2012.</p>	<p>Community Journalism sessions are due to take place in June with the aim to develop local contributors to this objective.</p>	<p>Local newspaper has published two articles relating to Digital Inclusion work undertaken by the Sketty Park Online initiative and its success.</p> <p>The newspaper has also published articles relating to the success of 'I Love Sketty Park', the Community Cohesion group within the Communities First Partnership.</p> <p>Media coverage has been very positive with a clear sense of local pride vocalised within the community.</p>		

<p>Locally produced good news report publication on achievement within Sketty Park by December 2011.</p>	<p>See above</p>	<p>This work has been placed on hold pending completion of the consultation work relating to the future of the Communities First programme. As a result this may be delayed into the new year.</p>		
<p>Key Objective: Develop IT Collaboration work within the community to provide informal learning and support, according to local need.</p>				
<p>At least 80 individual community members engaged in local learning by March 2012.</p>	<p>Sketty Park Online initiative, valued at £58k successful in its bid for £37.5k from Communities 2.0. Tutor employed for initiative with learning programme scheduled to start from September.</p>	<p>To date:</p> <p>71 residents attended our Older Person Forum event and signed up for local learning.</p> <p>17 residents signed up to learning at Laugharne Court residential home.</p> <p>12 people attended our taster session in Community Journalism.</p>		

Key Objective: Development of employment support opportunities through IT Collaboration work

<p>1 employment training workshop/course delivered within Sketty Park with 10 attendees, by February 2012.</p>	<p>This work will be scheduled in with the Sketty Park Online project. The worker for this project will be employed in July and plans and scheduling will include this workshop/course.</p>	<p>This work is still to be scheduled. Currently no progress so far, although discussions have taken place with Careers Wales and the Outcomes Funded Workways/Gateway project, to ascertain their potential involvement. To definite plans and commitments have so far been established.</p>		
<p>20 community members signposted into further learning by February 2012.</p>	<p>Sketty Park Online project will address this target. No progress so far.</p>	<p>Work is being done between the Sketty Park Online worker and Lifelong Learning to organise signposting arrangements. Full training opportunities will commence in September of 2011, with signposting expected to take place from this time onwards.</p>		

Key Objective: Develop further, existing volunteering opportunities, with induction training and support offered to already registered volunteers within Communities First database, while working to increase volunteer base.

<p>20 volunteers benefiting from volunteering induction and support with training needs identified, by March 2012.</p>	<p>On track but no significant progress so far.</p>	<p>Currently the Youth Service, Communities First, Sketty Park Online and SCVS have talked through volunteering, time-banking opportunities and potential induction processes. SCVS will continue to work on an induction pack and method for information management with Communities First.</p>		
<p>Key Objective: Through provision of training and support, facilitate a handover of community newsletter and website updating to partnership members.</p>				
<p>DTP and Web update training session run for 6 community members, including young people, by January 2012.</p>	<p>On track to start learning during June 2011</p>	<p>Initial 'Community Journalism' session held in June. 2 young people attended this session (12 in total). This work is in development.</p>		
<p>1 newsletter copy and 1 website update activity carried out by community communications group by March 2012</p>	<p>On track to start learning during June 2011</p>	<p>No significant progress so far.</p>		

Key Objective: Promote local health and fitness opportunities within the community through appropriate organisations.

<p>30 local people engaged in health and wellbeing activities by January 2012.</p>	<p>On track. Discussions to take place with Healthy Living project workers within local authority, to schedule work.</p>	<p>Health and Wellbeing group to plan work based on Change4Life initiative. The planned work will now change because of new procurement restrictions in place, but will still aim to achieve the aims and objectives of the project.</p>		
<p>2 health and wellbeing activities delivered by February 2012. , with at least 10 participants stating benefit gained.</p>	<p>On track with plans to carry out activities later in the year.</p>	<p>Planning meeting to take place in September with work scheduled subsequent to this.</p>		

Key Objective: Ongoing development of Older Person Forum, running Intergenerational/family learning activities.

<p>1 intergenerational/family learning initiative run within the community, over at least 4 weeks with 12 people engaged.</p>	<p>On track, will be schedule under Sketty Park Online initiative.</p>	<p>Surveys carried out by Communities First and the Sketty Park Online worker has identified a number of intergenerational initiatives that can now take place. This work will be incorporated into the main schedule of work from September onwards and will be reported on in</p>		
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		the next quarterly return.		
Key Objective: Working with community group to carry out feasibility studies on options and opportunities for establishing playground provision for 7 year olds upward, with bid submitted for local facility.				
6 Community Members involved in steering/focus group by November 2011.	Group currently being developed. This work may take place later in the year.	Doodle Events, the Environment Group, Young People engaged through the Youth Action Team work and other partners from the Communities First partnership are working towards establishing a feasibility for development work. The first steering group meeting is planned to take place in September 2011.		
1 feasibility study carried out, backed by consultation work and statistics, by December 2011.	See above	See above.		
Key Objective: Develop current pilot youth club sessions with IT access and homework support sessions.				
ICT and Internet Safety course delivered locally for young people, by	On track, to be delivered under Sketty Park Online.	On track.		

November 2011 with 20 young people attending.				
12 young people benefiting from learning/careers support via workshop sessions.	Discussions underway with Careers Wales, regarding progression of this objective.	On track. Discussions have taken place with commitment to be established from Careers Wales and Youth Service.		
Key Objective: Support Credit Union information sessions to increase local take up from local people, able to access bank account and savings facilities, reducing risk of financial difficulties				
Savings campaign carried out by April 2011 with 10 new Credit Union members signed up by June 2011.	Campaign was scheduled for March end, but had to be postponed due to availability of partner organisations. Now scheduled to commence June 2011.	Steering group has formed to take this campaign forward. Work to take place will include regular information sessions with local promotion of the Credit Union. Dates for its promotion will be set at a volunteer training session August 30th. Since April 2011, 3 members have signed up to the Credit Union in Sketty Park.		

Key Objective: Ensure there is a sustainable partnership developed, under an agreed structure, with development plans considered and agreed beyond March 2012.				
Full membership list confirmed by August 2011 with information pack, relating to involvement in Communities First supplied to at least 40 registered members.	On track. Partnership training and development is currently underway.	Database is in place with members noted. Following the current consultation work on the programme's future, letters will be sent out to all partners to confirm their details are retained as members of the partnership. Information Packs will be made up for distribution later in the year..		
Partnership training and development workshop delivered to 20 partnership members by August 2011.	The first session took place in March with 22 members. Second workshop session scheduled for June 2011.	The Partnership's Development will be reviewed after findings from the current consultation work have informed a decision from the Welsh Government. Ongoing development work and training will be organised thereafter.		
Partnership structure agreed by August 2011	On track. Chair already installed with other officer	Partnership structure will be reviewed once		

with officers installed (chair, vice-chair, secretary), executive board agreed and wider membership confirmed.	roles to be agreed following training workshops.	consultations regarding the future of Communities First has led to government decisions on the local picture.		
Partnership Agreement developed by October 2011.	On track; see above.	Will develop according to government directives.		
Sustainability workshops and action planning for 2012/13 carried out with executive board by November 2011.	On track. Some development and training has already taken place.	Will develop according to government directives.		
Key Objective: Increase young people involvement in local partnership work.				
8 attending committee skills training by October 2011.	No progress so far, but various engagement and training activities are being planned for September.	A training programme has been scheduled to take place over a weekend in October, attended by Outcomes Funded Youth Workers and Communities First. 14 have signed up for this training The training is designed to develop team work and social skills, in addition to		

		developing the committee skills of this group. The young people that will be involved in this programme are currently involved in time-banking activities to earn their attendance at this weekend event.		
2 young people identified and attending a partnership meeting by November 2011 as a member.	Meetings being held with Youth Worker Network to discuss ways to include young people. Development work planned with young people in September 2011, with a view to addressing this target.	This aim will be met following the above weekend developmental event.		
2 young people attending/joining community centre committee by January 2012.	On track. Community Centre Committee have confirmed their commitment to this aim. Doodles Events Committee and other partner groups will be working to form a young person representative to attend the committee in a step to bring	On track.		

	young people on board.			
Key Objective: Develop opportunities for BME participation in Communities First process, by establishing a mechanism for BME representatives in to the Communities First Partnership.				
5% membership of partnership to come from BME communities, by February 2012	Swansea Bay Race Equality Council (SBREC) are attending partnership meetings and will be key partners in achieving this objective. On track.	We have seen an encouraging increase in the attendance of BME members within the Partnership this year. This year's BME attendance has increased by more than 20% to date. 2010/11 attendance: 39 2011/12 attendance to date: 47.		
BME section established within Communities First newsletter by September 2011.	Meeting due to take place with SBREC and Ethnic Youth Support Team (EYST) to develop a section in our July edition of the newsletter. On track.	Significant work took place to encourage the inclusion of BME specific articles in the July newsletter. SBREC included a one page piece and are now organising a meeting, to be attended by various Swansea BME representatives to ensure greater representation		

		within the newsletter.		
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Detail any staff changes (e.g. sick leave, maternity leave, disciplinary process, resignations, new staff appointed). NB such staff changes must have already been reported to the relevant CF implementation team: if not, an explanation for the omission must be provided.

Attendance levels from staffing have been good.

Detail any additional information, not recorded above, of which you feel we should be aware.

We have had an encouraging year with strong partnership work developing locally. This is very positive considering the work of Communities First in Sketty Park is relatively young.

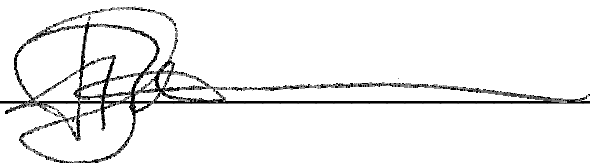
Plans for the future development of the Sketty Park Partnership is held back by the programme's restructure. Within partnership meetings it is however encouraging to see a very good understanding demonstrated, of the Partnership's role and the work being achieved locally. There is also a positive feel regarding future links with other areas, which can give greater 'clout' to local partnership work, providing continued community development practices are maintained.

The Sketty Park Online project, while in its early days, is very successful in identifying local people in need of learning and is a strong example of programme bending and partnership work amongst local organisations.

The Partnership also has representation at Swansea's Partnership Chair forum, helping to develop Sketty Park's identity in stake in the programme.

Many other local initiatives, in addition to those mentioned in this document, all go to demonstrate how local people and organisations, when working together, can achieve significant improvements at a local level. The Partnership is now recognised by local people and organisations as a success and this is demonstrated in the positive feedback from residents, who state a sense of community pride is developing.

Progress report completed by (Block Capitals): JASON WILLIAMS _____

Signature:  _____

Date: 30th August 2011