

## Communities First Quarterly Progress Form

Local Authority Area	<u>City &amp; County of Swansea</u>
Partnership Name	<u>Sketty 4</u>

To be completed by the appropriate CF Co-ordinator

**NB. IT WILL NOT BE ACCEPTABLE TO DUPLICATE TEXT BETWEEN QUARTERS  
EACH SECTION MUST HAVE MEANINGFUL INFORMATION FOR THAT QUARTER**

**INCOMPLETE OR UNSATISFACTORY FORMS WILL BE RETURNED WHICH COULD RESULT IN DELAYED PAYMENT**

<b><u>OBJECTIVES AND TARGETS</u></b>	<b><u>QTR 1 PROGRESS</u></b>	<b><u>QTR 2 PROGRESS</u></b>	<b><u>QTR 3 PROGRESS</u></b>	<b><u>QTR 4 PROGRESS</u></b>
	<b>To be included with 2<sup>rd</sup> quarter finance claim</b>	<b>To be included with 3<sup>rd</sup> quarter finance claim</b>	<b>To be included with 4<sup>th</sup> quarter finance claim</b>	<b>To be included with 1<sup>st</sup> quarter finance claim.</b>
Detail below all objectives and targets as detailed in your 2010/11 Annual Monitoring Report.	Progress towards achievement of annual targets against key objectives for the reporting period 1 March to 31 May.	Progress towards achievement of annual targets against key objectives for the reporting period 1 June to 31 August.	Progress towards achievement of annual targets against key objectives for the reporting period covering 1 September to 30 November.	Progress towards achievement of annual targets against key objectives for the reporting period covering 1 December to 28/29 February.
Key Objective: <u>Insert details of key objective here.</u>				
Enter targets relating to the above objective here.	Progress for reporting period 1 March to 31 May to be completed here.	Progress for reporting period 1 June to 31 August to be completed	Progress for the reporting period 1 September to 30 November to be completed	Progress for the reporting period 1 December to 28/29

		here.	here.	February to be completed here.
<b>Key Objective: Promote resources and support available to help businesses reduce carbon and improve environmental efficiency.</b>				
<b>4 local businesses involved in actions to raise awareness of environmental concerns within their organisations, by March 2011.</b>	No progress so far	No significant progress so far	Partnership members, key to the development of this work, are no longer able to contribute. This may therefore slip as a target and not be achieved.	
<b>Key Objective: Develop community based initiatives to raise awareness and local responsibility for environmental issues.</b>				
<b>3 projects established: 1 in June 2010, 1 in October 2010 and 1 in February 2011, with a total of 30 people engaged.</b>	Discussion held with Keep Wales Tidy to support the lead of this work and the development of an Environmental Action Group. Provisional date set at end of June.	1 initiative was carried out on the 24 <sup>th</sup> and 25 <sup>th</sup> of June to promote growing your own vegetables and recycling. This was carried out in partnership with Parklands Primary School, Clyne Court Residents, Doodles Events and Keep Wales Tidy. As a result many people of all ages made up pots with vegetables and seedlings, to take away, took recycling information and resources with them. Two additional people signed up for the Environment Group.	ACHIEVED	ACHIEVED

<b>Key Objective: Work to increase opportunities for recycling.</b>				
<b>Recycling information and workshop held by August 2010 with 20 attendees.</b>	No progress so far	The recycling information and workshops held during June saw 40 attendees with an additional 6 volunteers support the activity.  ACHIEVED	ACHIEVED	ACHIEVED
<b>Recycling facilities updated by June 2010.</b>	Facilities scheduled for installation early June 2010.	Three recycling facilities have been built. The first was established in June with the final facility completed during July.  ACHIEVED	ACHIEVED	ACHIEVED
<b>3 Digital Inclusion activities undertaken with minimum 12 community members, by December 2010.</b>	Photography group has already started planning for activities with 1 <sup>st</sup> activity scheduled for May 2010.	A total of 11 names are recorded as participants in the photography group activities.  Our Basic IT training course started in August with 14 attendees. 2 of these attendees have now asked to join the photography group	We have run 24 Basic Digital Photography sessions, developing them into an independent group, with 5 core attendees. In total 16 attendees are registered.  A 6 week IT Training course was delivered in partnership with Communities 2.0, with 14 attendees.  Parklands School, working	ACHIEVED

			<p>in partnership with Communities First, has started delivering IT tuition to the community with 12 attendees. This is an ongoing provision and is the school's contribution to our IT Collaborative Partnership work around Digital Inclusion in Sketty Park.</p> <p>Total unique individuals engaged through this training amounts to 21.</p> <p>ACHIEVED</p>	
<p><b>Key Objective: Support local organisations in their engagement for delivery of ESOL, Citizenship and other training activities aimed at BME groups.</b></p>				
<p><b>30 local BME community members participating in partnership defined activities by November 2010.</b></p>	<p>No progress so far</p>	<p>No significant progress so far.</p>	<p>Through events and activities that include our office drop-ins, play sessions, employment support work, environment workshops, resident associations, youth consultation work and community swap shops, we have recorded BME beneficiaries totalling 39.</p>	

			ACHIEVED	
<b>Key Objective: Encourage local take up, by older and younger generations, of short courses and informal learning with the community.</b>				
<b>2 taster sessions, each attended by 8 people, run by October 2010.</b>	No progress so far	A planning session took place in July with a provisional date for a launch event scheduled for October	Launch has been delayed because of staff shortages and sickness. The activities will now be rescheduled for December or January, according to available venues and partner resources.	
<b>Key Objective: Job search, CV writing and local support services explored and developed.</b>				
<b>30 people becoming more employable through engagement with local partnership provision by March 2011.</b>	Although specific work has not be carried out in relation to this target, Working Links have had 2 referrals from Communities First.	No significant progress so far.	5 people have been referred to Swansea Workways Gateway.  Through training in Food Hygiene, Book Keeping, IT, Committee Skills, Organising an Event training, Cultural Diversity, First Aid, Sustainable Fundraising, Child Protection and Vulnerable Adults Training (POVA), the skills of 53 individuals has increased, and as a result has helped develop	

			<p>employability of many community members. Of the 53, 29 were residents of Sketty Park, 17 were from local groups serving the Sketty Park community and 7 were residents from outside of the immediate area.</p> <p>Additionally, community members' involvement in partnership activities, and particularly organisational tasks, has increased employability.</p>	
<b>25 community members engaged in volunteering by December 2010.</b>	Volunteering is promoted with support for specific activities from community members taking place. Database will evidence this volunteering during 2010.	16 volunteers are registered within our database, with a significant number of additional volunteers not included in this count.	<p>Volunteering has increased with the formation of themed groups and activities. Volunteers are now registered at 45.</p> <p>ACHIEVED</p>	ACHIEVED
<b>1 x 6 week drop in session piloted by February 2011 with total of 12 beneficiaries engaged.</b>	Discussion due to take place with XL Wales and local partners.	6 week IT training has started with view to developing a local IT group who can facilitate future drop in sessions.	<p>Working Links delivered 12 drop in sessions with just 1 beneficiary registered for employment support. Working Links no longer provide support sessions in</p>	ACHIEVED

		Additional discussions taken place with local organisations including one church, on regular provision	Sketty Park and partnership work is developing to establish IT provision, which can include ongoing employment support, as mentioned in previous reports.  ACHIEVED	
<b>Key Objective: Promote Digital Inclusion through local photography and digital storytelling.</b>				
<b>20 referrals made into Swansea Working Gateway by March 2011, with 5 people finding work.</b>	No progress so far	1 referral was made in August. A request has been made for a further meeting with SWG to develop a strategy for engaging beneficiaries locally.	5 have so far been referred, with 2 going into employment.	
<b>6 digital photography/story telling sessions to take place by December 2010 with 12 community members engaged.</b>	Communities 2.0 during 2 <sup>nd</sup> quarter of 2010.	11 participants so far engaged. 18 digital photography sessions have taken place since April 2010.	In the run up to our community cohesion event, a specific digital story telling session is planned to take place; likely to be January 2011.  16 participants have attended the photography sessions in total with 24 sessions taking place.  ACHIEVED	ACHIEVED

<b>Key Objective: Work with local sheltered housing organisations and local schools to develop cross-generational activities.</b>				
<b>2 projects delivered by November 2010; organised in partnership with intergenerational working group and targeted at older people in Sketty Park.</b>	First planning event is scheduled for mid July 2010.	Planning session has taken place with initial launch planned for October. This target may be delayed due to staff shortage.	Older Person's Forum launch with planned intergenerational work was delayed because of staff shortages.  Projects are now scheduled to take place in January and February: I Love Sketty Park Cohesion Event, Local History and the Older Person's Forum	
<b>30 people benefit from intergenerational activities by January 2011.</b>	No progress so far, in relation to these projects.	See above.	Specific work in this area was delayed because of staff shortages.  The I Love Sketty Park event will meet this target.	
<b>Key Objective: Development of volunteering and training opportunities in play work. To increase play provision opportunities.</b>				
<b>3 community events delivered by December 2010 with 200 beneficiaries.</b>	Programme of Activities has been developed with Doodles Events	6 community events have so far taken place with a total of 185 beneficiaries.	A total of 191 unique beneficiaries are registered as having participated. Total attendance for the events amounts to 317.	
<b>Events Committee to raise £2,000 by March 2011.</b>	Various bids have been submitted by the committee.	The committee has successfully been awarded £4,350.99 for events this	ACHIEVED	ACHIEVED

		year with additional income and profits raised through subs and refreshment/attendance charges.  ACHIEVED		
<b>Key Objective: Promote existing Parent and Toddler playgroups and facilities, while developing evidence of need for increased provision.</b>				
<b>6 sessions of either LAP/ NAP delivered, with minimum 30 children attending, by November 2010.</b>	No progress so far	No progress so far	No progress so far however the new development worker has made some progress in re-establishing need and interest.	
<b>At least 3 open access play sessions run by December 2010, with minimum of 30 in attendance.</b>	1 <sup>st</sup> session scheduled for June 4 <sup>th</sup> 2010.	Play sessions have been run within the organised events, with a total of 168 beneficiaries.  ACHIEVED	ACHIEVED	ACHIEVED
<b>Key Objective: Consider and revise possibilities of local playground facilities being updated, to include provision for 5-10 year olds and disabled children.</b>				
<b>Minimum 75% of parents, of primary school aged children, consulted over local need via questionnaires, with a response of 10% by</b>	192 primary aged children were consulted on local facilities. consultation work continues.  ACHIEVED	ACHIEVED	ACHIEVED	ACHIEVED

<b>November 2010.</b>				
<b>Feasibility study carried out, including costs, demand and potential, by March 2011.</b>	No progress so far.	No progress so far.	After much consultation and development work through 2010, a Youth Worker Network has been established with plans and research underway to pinpoint developments.  Costs and feasibility will be the next step in progressing the objective.	
<b>Key Objective: Support Youth Action Team (YAT), to influence and develop local youth provision and facilities.</b>				
<b>40 young people consulted over provision and facilities by May 2010.</b>	Over 400 responses received from consultation work with the local primary school and the local comprehensive school with specific priorities now identified.  ACHIEVED	ACHIEVED	ACHIEVED	ACHIEVED
<b>Youth volunteering workshop carried out by February 2011 with 12 attendees.</b>	No progress so far.	New 'Outcomes Fund' youth workers in post since late August. This will enable greater progress on objective.	Youth drop in sessions have started in November, run by the youth workers for Sketty Park. This work will develop the foundation to achieving the objective.	

<b>Training workshop run for YAT participants by December 2010 with 15 attendees.</b>	No progress so far.	See above.	Youth drop in sessions have started in November, run by the youth workers for Sketty Park. This work will develop the foundation to achieving the objective, although there will inevitably be a delay in achieving it.	
<b>Key Objective: Youth Workers Network(YWN) established to work on coordinating provision and consultation locally</b>				
<b>At least 5 agencies 'signed up' to YWN by August 2010.</b>	Meeting have taken place with this due to become an established sub group of the partnership.	New 'Outcomes Fund' youth workers in post since late August. This will now enable the development of a YWN.	2 community organisations, one local school and 4 council departments are actively involved in the YWN. The first meeting took place in November 2010, with some strong actions coming out of this.	
<b>Key Objective: Increase partnership work with local schools to develop provision and facilities for young people.</b>				
<b>Feasibility Report with Draft Action Plan produced by October 2010, based on 1 identified youth provision opportunity.</b>	No progress so far.	The progression from consultation to planning has now been delayed because of staff shortages.	Draft Action Plan will be drawn up from the recent YWN. This plan will be developed over the coming months.	
<b>Key Objective: Support financial literacy needs through working to develop local financial services in partnership with the community and providers</b>				
<b>4 volunteers recruited to support local CU provision</b>	No progress so far.	No progress so far.	A CU recruitment campaign, in partnership	

<b>by September 2010</b>			with the local authority and LASA Credit Union, will take place in January. Some residents have already shown interest, but after this event, we anticipate a strong recruitment of volunteers and beneficiaries.	
<b>20 local Credit Union members by February 2011.</b>	No progress so far.	No progress so far.	Beneficiaries will be targeted during the January 2011 campaign, noted above.	
<b>Key Objective: Establish Clyne Court Residents Association as a confident and effective partner organisation in addressing needs and aspirations of the Clyne Court area and its residents.</b>				
<b>Total 4 activities by March 2011.</b>	Activities did take place last year with a new schedule to be established for 2010/11. No specific progress so far, in relation to this target.	1 Coffee morning session has taken place with plans to continue this and organise a main event for the residents later in the year.	Aside from the regular CCRA meetings, 2 coffee morning sessions have taken place (one on a weekend) with another planned for early next year. The coffee sessions have attracted interest and so will be continued as a positive tool of engagement. An AGM will take place in December of 2010.	
<b>6 local group members to receive committee skills</b>	8 CCRA members received committee skills training in	ACHIEVED	ACHIEVED	ACHIEVED

training by December 2010.	May 2010. ACHIEVED			
<b>Key Objective: Work with partners to address local alcohol and substance misuse through various methods.</b>				
Local outreach service delivered locally with 6 beneficiaries by Feb 2011.	No progress so far.	No progress so far.	A planned Safer Sketty Park campaign will take place early 2011, which will include the issues of Substance Misuse.	
<b>Key Objective: PACT Panel developed to improve local sharing of information in support of PACT and other community safety initiatives. Better communication established between agencies and local community.</b>				
PACT Panel to take over running of PACT meetings by November 2010.	No progress so far.	No progress so far.	Due to changes from WAG and SWP, the structure and running of the PACT meetings have changed. This has meant that this target is no longer achievable.	

**Detail any staff changes (e.g. sick leave, maternity leave, disciplinary process, resignations, new staff appointed). NB such staff changes must have already been reported to the relevant CF implementation team: if not, an explanation for the omission must be provided.**

Sick leave has been minimal. The coordinator was off for ten days (7 of which were in November) with flu and sinusitis. Our Development Worker left the team in July, to become a coordinator in another area. This has meant that much of our planned work was significantly delayed. A replacement development worker was appointed in November with us now on fast track to achieving our objectives.

**Detail any additional information, not recorded above, of which you feel we should be aware.**

Work has changed, in response to community need and interest, to include a number of additional pieces of work. Two of which are the Community Cohesion event, which has been linked in significantly with our work programme, and Safer Routes into Communities. Some additional projects, including Max Your Money, have required a great deal of local resource, which was unexpected. This work is due to continue in January and will provide local benefit. That said it was a proportion of work that was not anticipated at the start of our new development worker's employment.

Progress report completed by (Block Capitals): JASON WILLIAMS \_\_\_\_\_

Signature: \_\_\_\_\_

Date: 7th December 2010