

Sketty Park Communities First Partnership

Notes of Meeting

Meeting Title:		
Communities First Partnership Meeting		
Meeting No:	Chair:	Minutes taken by:
11	Co-chaired by Jason Williams & Orla Banville	Nasir Shahzad
Date of Meeting:		Venue of Meeting:
Monday, 25th May 2011 at 4pm		Sketty Park & District Community Centre
1. Attendance:		Apologies:
Barbara Brimfield (Resident), Karen Rees (Resident), Heather Elphick (Resident), Albert Rogers(Resident), Julia Mitchell (Community Centre), Timothy Gale (Resident), Jane Smith (Sketty Resident Association) Councillor Cheryl Philpott, Mandy Harvey (Parkland Church), Maggie Wood (Hanover Parkland), Pam Williams (Hazel Court), Councillor Paul Meara, Sadia Iqbal (SBREC), Riaz Hassan (CRU), Orla Banville (Communities First), Jason Williams (Communities First), Nasir Shahzad (Communities First), David Stallard (Youth Worker), Mark Parker (PCSO S.W.Police), Jan Walsh (Cotyledon)		Councillor Mike Day, Councillor Huw Rees, Councillor June Stanton, Lauren Howlett (SCVS), Bethan Baglow (Olchfa), Alison Gough (Traffic Team CCoS), Lauren Howlett (SCVS), Andy Reed (Inspector SWP), Debbie Boulter (5 x 60 officer), Clare Hazell (Community Centre), Gill Gregory (Resident), Margaret Hughes (Resident). Cathy Evans – (Chairperson)
2. Introductions		
Orla Banville opened the meeting by welcoming and thanking all for attending. Jan Walsh of Cotyledon CLC was introduced and welcomed to the meeting.		
3. Matters discussed, developments from the last meeting and Action Points		
3.1 Previous minutes and matter arising		
The minutes of the last meeting were agreed as a true record.		
a) Election of Chairperson		
Orla informed everyone that Cathy Evans who was elected as Chairperson in the last Partnership meeting will not be able to attend today's meeting due to work commitment.		
b) Communities First - Summary Update		
1. Work Programme		
The Work Programme 2011/12 was submitted to the Welsh Assembly Government in April this year and no feedback has been received as yet.		
2. Sketty Park Online		
The IT Collaboration bid has been successful and the project will now be called Sketty Park Online. The total project cost is £58k, with much of this accounted for through the contributions from project partners. The actual fund granted is for £37.5k. Coastal Housing is the grant recipient body for this bid and they will work with Communities First and the other partners such as the Community Centre, Hazel Court (Family Housing), Parklands Church, Olchfa School, Parklands Primary School, Sketty Library, Lifelong Learning, Age Concern and CCS Youth Service, with the support of Communities 2.0 .		

Following a collaborative recruitment process, IT tutor Kevin Hedges has been appointed. He will begin working at the beginning of July.

3 community events to provide taster sessions of Information Technology will be organised between now and end of August which will help assess the needs of the community in terms of what they would like to learn. A time table of classes will be drawn up in addition to drop-in tutor supported sessions at locations across the community.

Action: - leaflet/flyers to Jane Smith so she can advertise in market.

2. Credit Union

LASA Credit Union will continue to attend local events and are looking for volunteers who would like to help in setting up local information and pay-in point.

Everyone was asked to contact Communities First office on 284740 to offer support for this, or to find out about opening a saving or a loan account.

LASA and Citizen's Advice Bureau have both been in touch with Communities First about possibilities of supporting local people with money management training and debt advice.

3. Community Journalism.

Introduction day on Community Journalism has been organised for 8th June at 4-6pm at the Community Centre. Introductory session will be delivered by Chris Morgan from Community 2.O, where he will be talking about Web, digital story telling, blogging, Facebook, Twitter etc... and Orla said that she hopes that it will incorporate with one of the IT taster session.

4. Communities First Trust Fund (CFTF)

Orla informed the Partnership that Sketty Park has been allocated £10,000 for the year 2011/12.

This time it will be 6 months funded programme rather full year funding. 30th November 2011 will be the final submission date for applications, but groups can apply any time between now and then, for up to maximum £5000 per application, and the expected decision time is 6 weeks. Groups can now apply to the CFTF for the same or similar costs; but the previous grant award must now be completed and accounted for before a new application is submitted.

Jan Walsh mentioned that she sat on the CFTF funding panel and they haven't received many applications and urged that more groups apply.

5. Older Person Forum

The Older Person Forum was successfully launched on 30th March, where more than 48 registered attended. Duvant Male Voice Choir entertained everyone and there was Line Dancing at the end. In between there was Afternoon Tea and an interactive Consultation. A few members of the Partnership said they'd attended and that it was very good event.

The shops' pavement issue came up as a priority along with public seating. Councillor Philpott said that there will be tarmac laid around the shop area and the work will start in a couple of weeks.

6. Environment Group

The Environment Group was due to be launched alongside Clyne Court Resident Association's environment project but it was decided that to ensure the CCRA project's sustainability it should be kept independent from the Environment Group, although the two could work together in the future. Orla asked the Partnership what they thought of the Environment Group Launch as entailing a visit to projects in Penlan, possibly lunch at Swansea Community Farm followed by looking at the Photography Group's environmental audit and making an action plan.

Partnership agreed to this idea, we are currently waiting the confirmation date from Penlan to happen in June.

c) Youth work update.

Partnership was informed about the youth drop-in session at Community Centre every Thursday. Youth in the park and basketball sessions have been started at Olchfa school. Detached work will continue for 2 nights a week. Sports afternoons will continue between Duvant and Sketty. Development of the Youth Forum is continuing. There will be a stayover night at Gorseinon Youth Club for the young people of Sketty Park on Friday 27th May.

A Fun Day (including an 'It's a Knockout' Competition between different Communities First Youth Groups) is being organised for the 2nd of August, venue to be confirmed.

Andy Evans and Vicky Morris, the detached youth workers, were funded for 4 years by Cymorth funding. Now Families First has taken over Cymorth funding and it has been moved to another area so Andy and Vicky will be moved away from Sketty. This was highlighted as of major concern to the sustainability of the youth project. An appeal for identifying people in the community who would like to work with youth people was made. There would be lot of training opportunities from SCVS, 5x60 officers and the Youth Service. The Partnership members were asked to let Orla know if they know anyone suitable.

David asked Partnership if youth club's venue hire cost could be covered by Communities First due to lack of funding. It was confirmed that it does fit with Communities First remit. The Partnership confirmed support for venue cost to come out of Communities First budget.

d) Safer Routes update

Orla updated the Partnership that Parkland School has been working on travel plans. A survey has been completed and camera speed checks have been done. Maps, results and questionnaires from the previous Community Workshop are available for everyone to take with them. There will be 2 more workshops on safe routes in different venues.

Partnership was informed that the bid from Swansea was rejected from 5 areas last year because of cuts from approx. £10m to £5m and Alison Gough had informed C1st that they are re-submitting the Penlan bid and one new Communities First area, to be decided between Morryston and Sketty Park by looking at accident statistics.

Alison wished it to be relayed to the Partnership that that Morryston was at the same level as Sketty Park and asked everyone to continue with the momentum and do what we are doing; if not successful this year it will go in next year.

It was mentioned that Sketty Park is a place where people from different areas go through to hospital, university and access to city centre, i.e. it is an important routeway. Cllr Philpott expressed her concern over this. Concerns were raised over two deprived community areas competing over the same bid, when only one area will be awarded the funds to carry out the work, with a negative impact on local community development.

e) AMR and work to date

Jason gave a brief presentation on the Annual Monitoring Report and the progress report for 2010/11. A detail of Jason's presentation is attached. Time was given for general discussion and reflection on this report.

In relation to the Max Your Money project, Riaz mentioned that there will be a follow up event in the first week of October. The Max your Money project has so far assisted people through providing them with advice on saving money on energy. The project also worked by identifying where people were not claiming entitlement benefits and by giving advice on Credit Union's options for borrowing and saving. He further said that if the Partnership is interested they can organise relevant activities that tackle relevant financial inclusion issues within the local community. Help and assistance, including resources, will be provided by central team if needed.

In addition to the I Love Sketty Park workshops and its event, Orla informed the partnership that the next

round of Community Cohesion fund is available, with funds for the similar activities able to be applied for, providing it helps develop sustainability within the project. Decisions on applications made will take 3 to 4 weeks by the Welsh Assembly Government after the steering group meeting in July.

f) Focus for 2011/12

Jason talked about the emerging work from 2010/11 and gave a brief presentation on the Work Programme for 2011/12. A detail of Jason's presentation is attached.

Discussion was held on Time Banking and it was agreed that a speaker would be contacted to inform the partnership of the Time Banking process. Jan Walsh will provide contact information for this speaker. In addition to Time Bank the Partnership was advised to look into the 'Skills Bank' where skills of participants are identified and banked, with an aim to swap with others according to needs.

It was also suggested that events on financial inclusion can be organised with links to household budgeting, cookery and money saving tips.

g) Partnership Development

Jan Walsh was introduced to the Partnership. Jan works for Cotyledon who provides support to partnerships in their development, helping identify development for inclusion in their work programmes.

Jan asked the Partnership if a workshop meeting can be organised where they can develop a preferred structure for the Partnership and to consider how to more effectively influence future budgets. This workshop can consider sustainability strategies to cope with potential changes within Communities First as a programme. The sessions within this workshop will also look forward, setting out the step and stages of the Partnership's development. Councillor Philpott mentioned that reviews and our expectations of the Communities First Partnership can be discussed during this meeting, urging everyone to attend this next meeting.

Partnership agreed to have the next meeting on Wednesday 22nd June 10am at Hazel Court. This has now been changed to the Sketty Park and District Community Centre, because of availability.

f) Any Other Business

1. Councillor Philpott suggested having follow-up meeting for the Local Development Plan in order for people to comment on candidate site submissions. Councillor Philpott will arrange the date of a meeting and asked if the article be put into the next Communities First newsletter.
2. Orla informed the Partnership that the next edition of the Communities First newsletter will be by the end of July and asked people for articles/stories/information to include in the newsletter, to contact Communities First on 284740. It was noted that there should be a section on Making the Most of Your Money, the Local Development Plan and Safer Routes.

4. Summary of Actions

- Councillor Philpott will arrange the date of the Local Development Plan's next meeting and an article be placed in the next Communities First newsletter.
- Partnership Training to be held on 22nd June, 10am at Community Centre. (Lunch will be provided).
- Jan Walsh to provide the contact detail for speaker on Time banking to be scheduled into an upcoming Partnership meeting.

- Orla to confirm date for the Environment Group visit to Penlan
- The next Older Person Forum meeting will be linked to the Sketty Park Online IT taster sessions.

5. Date of next meeting

Partnership workshop/training meeting will be on Wednesday 22nd June at 10am in the Sketty Park Community Centre. Lunch will be provided so please confirm attendance in advance.

Subsequent Partnership meeting dates:

Monday 4th July at 6:30pm, Monday 5/9/11 at 6.30pm and Tuesday 8/11/11 at 1pm